

**AGREEMENT FOR THE DEVELOPMENT OF AN EDUCATIONAL COOPERATION PROGRAM**

Barcelona, on ..... , 200.....

**BETWEEN**

The first, **Mr.**..... of legal age, of ..... nationality, with ID Card ..... as Director of the Center and on behalf of the European College of Commerce (hereinafter **ESEC**), Tax ID number B58611021, with registered office at Calle Trafalgar, 10, 08010 Barcelona, as Trustee of it.

The second, **Mr./Ms.** ..... of legal age, of ..... nationality, with ID Card ..... on behalf of ..... (hereinafter, **THE COMPANY**), and Tax ID number ..... , with registered office at ..... as

The third, **Mr./Ms.** ..... of legal age, of ..... nationality (hereinafter, **THE STUDENT**), in own name and behalf, with ID Card ..... resident in .....

The parties represent and recognize their sufficient legal capacity to bind themselves in the qualities they act in to formalize this agreement.

**BACKGROUND**

The parties agree with the present agreement as set out in Royal Decree 1845/1994, of September 9, on Educational Cooperation Programs, all subject to the following specific terms.

**SPECIFIC TERMS**

Study course of **THE STUDENT**: .....

Internship dates: .....

The Training program will take place: .....

Academic tutor in charge in **ESEC** .....

Supervisor's name and title in **THE COMPANY**: .....

Amount of scholarship: .....

Communications:

**ESEC** Phone: 933 100 111 Fax: 933 100 228

**Company** Telephone: ... .. Fax: ... ..

## **GENERAL CONDITIONS**

1. This agreement governs the relationship between **ESEC** and **THE COMPANY** regarding the internship of the students in the latter. **THE STUDENT** acknowledges and consents to all of its clauses, both general and specific, by signing this document.
2. On-site trainings are essential to ensure the practical application of education provided by **ESEC**.
3. The training program is set by **THE COMPANY** according to **ESEC**, depending on the program that **THE STUDENT** followed at **ESEC** and his/her specialization. This program is established in the "mission letter", a document completed and signed by the company.
4. Any modification of this program requires the agreement of **ESEC**.
5. The training period will last a maximum of six months if done full time. The dates corresponding to **THE STUDENT** training in this agreement are determined under Specific Terms.
6. During the training period, **THE STUDENT** continues being a student at **ESEC** for all purposes.
7. For each internship of every student, **ESEC** will appoint a tutor. This tutor will act as a delegate of **THE COMPANY** with respect to setting-up the program's training and will monitor and supervise **THE STUDENT**.
8. For each internship of every student, **THE COMPANY** will appoint, from among its directors, a supervisor for the student. The supervisor will ensure the completion of the internship program and is required to evaluate the performance of **THE STUDENT** on a continuing basis throughout the internship, and will meet with **THE STUDENT** and his/her tutor when deemed appropriate.
9. During the training period, the student will be subject to the rules of **THE COMPANY**, especially as regards to the fulfillment of the working hours and to the norms of confidentiality.
10. Professional secrecy is strictly enforced. The student commits himself/herself not to use the information gathered in the company at conferences, publications or communications to third parties, etc. without the agreement of the company. This commitment is valid for the duration of the internship but also after the completion of the program.

11. In the event of breaches of discipline or failure to comply with the training program established, **THE COMPANY** reserves the right to terminate the internship period, after being notified by registered mail to the Director of **ESEC**.
12. During the training period, students will not be paid a salary. However, **THE COMPANY**, if appropriate, might provide **THE STUDENT** with an amount for scholarship purposes that will be paid directly to him/her by **THE COMPANY**. The amount set by **THE COMPANY** for the specific case of **THE STUDENT** referred to in this agreement is stated under Specific Terms.
13. Students benefit, during their training period, from the school's insurance policy, as well as an accident insurance policy that **ESEC** signed with the insurance company **VITALICIO**. In the event of an accident, **THE COMPANY** shall send to the responsible tutor the precise reports as rapidly as possible.
14. Lodging and living expenses are at **THE STUDENT**'s expense, unless otherwise informed by **THE COMPANY**. He/She, however, may benefit from the social advantages that **THE COMPANY**'s employees have in this regard.
15. Once the training period is completed, the tutor will ask the responsible supervisor for his/her assessment of the work carried out and the overall performance of **THE STUDENT**. He/She must also submit to the academic authorities of **ESEC** an evaluation report of the training program conducted. This report must count, mandatorily, with the approval of the supervisor of **THE COMPANY**. A copy of it shall be held by **THE COMPANY**.  
The School may request additional information on aspects deemed appropriate.
16. Subscription by **THE COMPANY** to this agreement will not give rise to any additional commitments other than those specified herein, and under no circumstances whatsoever will there be any working contract obligations, as the relationship established between **THE STUDENT** and **THE COMPANY** is not of this nature.
17. The duration of this agreement coincides with the internship period of **THE STUDENT** referred to, the time period specified in the dates of accomplishment of those briefed under Specific Terms.

As a sign of acceptance of the contents of this document, the parties have signed three copies on the date and at the location "ut supra" in the heading.

**EUROPEAN COLLEGE OF COMMERCE, S.L.**

**THE COMPANY**

**THE STUDENT**  
(Name and signature)